

NON-DISCRIMINATION

No student shall, on the basis of race, color, creed, sex, or national origin, be denied the benefit of, or be subjected to discrimination under any academic, counseling, research, occupational training or any other educational program or activity provided by Unified School District No. 501.

The building principal has the primary responsibility for working with students in establishing the rules, regulations, and by-laws that shall govern any school-sponsored student organization. Such rules shall be non-discriminatory by providing an equal opportunity of race, color, creed, sex or national origin.

Any school-sponsored organization having a limited membership shall provide for selection and/or election procedures that will ensure representation of all racial and ethnic groups served by the school. This representation should approximate the percentage of the racial and ethnic groups enrolled in the school. Ensured representation shall not apply to those activities in which performance skills are the primary criteria for selection.

The Topeka Public Schools, Unified School District No. 501 is committed to affirmative action and equal opportunity. No person shall, on the basis of age, race, color, creed, religion, gender, disability, national origin or ancestry be denied lawful access to any appropriate educational service, program or activity provided by the school district. The Title IX compliance coordinator is the associate superintendent of administrative and support services. The Section 504 compliance coordinator is the general director of special services. The clerk of the Board of Education has been designated to receive and redirect or handle inquiries regarding nondiscrimination policies, regulations and procedures. The clerk may be contacted by calling (785) 295-3045 or by writing to 624 SW 24th Street, Topeka, Kansas 66611-1294.

Cover designed by Susie Corbett
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School Mascot

Charger

School Colors

Purple and White

Topeka West High School Song

North, South, East or to where'er we roam
West will remain dear to our hearts
For West will always be our cherished home
Even though we soon must part.

CHORUS: West -- we honor you.
 West -- we will be true.
 Always faithful we shall be to thee
 West, Topeka West.

Royal Purple is for majesty
We wear it proudly as we go
And White shows truth and our sincerity
In the friendship that we know.

CHORUS: (Repeat)

CHANT: Royal purple, live forever
 Gleaming white, fail us never
 Hit it! Purple, White.
 Fight! Fight! Fight!

USD 501

MISSION STATEMENT

The mission of the Topeka Public Schools is to develop lifelong learners who are responsible, contributing members of society.

LEARNER OUTCOMES

We know our students will be lifelong learners who are responsible, contributing members of society when they possess:

ESSENTIAL SKILLS empowering them to read with comprehension, communicate orally and in written format, use mathematical principles, access information, and use technology effectively.

COMMUNICATION SKILLS empowering them to receive/convey ideas through reading, writing, visual images, and oral expression.

COMPLEX THINKING SKILLS empowering them to problem solve, synthesize, analyze and use divergent thinking for creative solutions.

GROUP SKILLS enabling them to collaborate without prejudice, bias, or discrimination.

PHYSICAL AND EMOTIONAL WELL BEING enabling them to enjoy healthy and productive lives.

KNOWLEDGE AND APPRECIATION OF THE ARTS allowing them to enrich their lives.

A SENSE OF CIVIC RESPONSIBILITY inspiring them to contribute their time, talents and resources for the benefit of the community.

AFFIRMATIVE ACTION

Topeka Unified School District No. 501 is committed to affirmative action and equal opportunity for employment. No student shall, on the basis of race, color, creed, sex, handicap, or national origin, be denied access to any appropriate educational program or activity provided by the district. The Title IX Compliance Coordinator is the Associate Superintendent of Instruction and Learning; and the Section 504 Compliance Coordinator is the General Director of Special Services.

TOPEKA WEST HIGH SCHOOL

MISSION STATEMENT

The mission of Topeka West High School is to work collaboratively with students, families, and the community to develop lifelong learners who are contributing members of an ever-changing society.

GRADUATION REQUIREMENTS

Graduation requirements for Topeka West High School students are established according to state statutes, the State Board of Education regulation, and the policy of the Board of Education of District 501. A Unit is earned for each subject carried successfully for a school year or the equivalent. The last two (2) Units must be earned in residence at the high school granting the diploma.



- 1. Language Arts4 Units
 - Freshman English 1 Unit
 - Sophomore English..... 1 Unit
 - Junior English..... 1 Unit
 - Speech, Debate, Forensics, Acting, App. Comm. or Players.. ½ Unit
 - Language Arts elective..... ½ Unit
- 2. Consumer Education½ Unit
 - Consumer Skills, Economics, or Entrepreneurship
- 3. Physical Dimensions of Health.....1 Unit
- 4. Social Studies3 Units
 - World History..... 1 Unit
 - U.S. History 1, 2 & 3..... 1 ½ Units
 - U.S. Government ½ Unit
- 5. Mathematics3 Units
 - ..In order to fulfill district mathematics criteria, all students must successfully complete a minimum of two semesters of Algebra and two semesters of Geometry in addition to demonstrating proficiency on a district-identified examination
- 6. Science3 Units
 - Students must take a biological, a physical science, and Earth/Space Science if not completing both Chemistry and Physics. In order to fulfill district science criteria, all students must successfully complete Biology or Honors Biology (1.0 unit) as well as courses selected from physical science, chemistry, and earth science (1.0-2.0 units). Specific courses will be determined by student need and what is available in each building. If necessary after these requirements have been met, students may choose the science course(s) needed to fulfill the 3.0 units requirement.
- 7. Fine Arts 1 Unit
 - a. All art courses
 - b. All music courses
 - c. Other courses:
 - Acting 1, Acting 2, TW Players, Forensics, Photography, Survey of Fine Arts
- 8. Computer Literacy½ Unit
- 9. Electives.....10 Units

TOTAL UNITS NEEDED26 UNITS

“The district shall graduate only students whose reading and math skills meet district graduation standards unless the student is exempted by his/her special education Individual Education Plan. The reading standard became effective with the freshman class of 1998. The mathematics standard became effective with the freshman class of 2001. Further, the district has identified the ACT Work Keys “Reading for Information” as an assessment tool to measure reading competency. It has identified the ACT Work Keys “Applied Mathematics” as an assessment tool to measure mathematics competency. Students will have multiple opportunities each year to complete this requirement prior to the anticipated graduation date.”

GRADUATION REQUIREMENTS FOR KANSAS BOARD OF REGENTS UNIVERSITIES

(Emporia State, Fort Hays State, Kansas State, Pittsburg State, University of Kansas, Wichita State)

The following graduation requirements will meet the admission standards required for freshman to enter any of the Kansas State Regents universities, provided the students maintain a 2.0 unweighted GPA in these classes. These standards took effect beginning with the freshman class entering college in the fall semester of 2001. Students may also enter with an ACT score of 21 or higher or with an eight-semester class unweighted rank in the top third of their graduating class.

1. Language Arts 4 Units
 Freshman English..... 1 Unit
 Sophomore English 1 Unit
 Junior English 1 Unit
 Senior English 1 Unit
 (1 semester of literature and 1 semester of composition from the approved list)
2. Social Studies 3 Units
 World History. 1 Unit
 U.S. History ½ Unit
 U.S. Government..... ½ Unit
3. Mathematics3 Units
 (Minimum of Algebra, Geometry and Algebra 2)
4. Science..... 3 Units
 (One of the units must be Chemistry or Physics)

TOTAL UNITS.....13 UNITS

CHOOSING COURSES

Admissions committees look for English, social studies, mathematics, science and foreign language study in the programs of well-qualified students. Consider these suggestions when planning your course selections:

1. Endeavor to meet not only the colleges' stated requirements but also their recommendations.
2. Study each subject in depth. Continue in a sequence as long as your interest and achievement in the subject warrant it. Colleges prefer candidates who pursue long- term sequential study in the basic academic disciplines.
3. Select electives for the right reasons: for example, don't choose Advanced Placement Physics because your best friend is taking the class and don't choose Business Law just because someone says, "It's good for pre-law." Some right reasons for electing courses are: "I have room for this elective, and it really interests me." "It is my intended career choice, and I would like some preview of what the field has to offer." Don't be naive about your preferences. Develop solid reasons for choosing your preferred electives based on facts that you have carefully researched and checked out with your counselor.
4. Don't pass up a difficult subject because you think it may hurt your class rank. Remember that rank is always relative to the strength of the program you carry. A "B" in an honors or advanced course is as good as, maybe better than, an "A" in a regular class. The colleges know this and base their admission judgment on it.
5. College athletic scholarships require that you have successfully completed the NCAA designated core curriculum to be eligible for their scholarships.

COLLEGE PREP

COLLEGE PREPARATORY CURRICULUM

College-bound students at Topeka West High School are encouraged to take as many of the following courses as possible. If a student has determined a college major, counselors may recommend courses not listed below.

	<u>COURSE</u>	<u>DURATION</u>
FRESHMAN YEAR	Algebra	Year
	Geometry <i>or</i> Honors Algebra/Honors Geometry	Year
	World History <i>or</i> Honors World History	Year
	English 9 <i>or</i> Honors English 9	Year
	Biology <i>or</i> Honors Biology	Year
	Physical Dimensions of Health	Year
	Foreign Language	Year
	Keyboarding & Integrated Computer Applications	Year
SOPHOMORE YEAR	Algebra 2 <i>or</i> Honors Algebra 2 <i>or</i> Geometry <i>or</i> Honors Geometry	Year
	U.S. History 1 <i>or</i> AP U.S. History 1	Semester
	AP European History	Year
	English 10 <i>or</i> Honors English 10	Year
	Speech, Acting, Debate <i>or</i> Forensics	Semester
	Physiology <i>or</i> Physical Science <i>or</i> Chemistry	Year
	Foreign Language	Year
	Consumer Skills	Semester
JUNIOR YEAR	Functions, Statistics & Trigonometry <i>or</i> Honors Trigonometry & Pre-calculus	Year Year
	U.S. History 2 & 3 <i>or</i> AP U.S. History 2 & 3	Year
	English 11 <i>or</i> Honors English 11	Year
	Chemistry <i>or</i> Physical Science <i>or</i> A.P. Chemistry	Year
	Foreign Language	Year
	College Algebra and Probability & Statistics <i>or</i> AP Calculus AB	Year
SENIOR YEAR	U.S. Government <i>or</i> Honors U.S. Government	Semester
	Economics	Semester
	Psychology	Semester
	Senior Composition & a Literature class <i>or</i> AP English	Year
	Physics <i>or</i> AP Physics	Year
	AP Biology	Year
	Foreign Language	Year

ENROLLMENT

SCHEDULES

All students must be enrolled in a full schedule both semesters. All schedule changes must be made prior to the start of each semester. Upon reaching the first full day of instruction of any semester, and assuming you have a full schedule, you may **petition** your Division for a schedule change the first three days of first semester and the first two days of second semester. The Division will make the final decision on the validity of your request.

AUDITIONS

Any student who wishes to enroll in Concert Choir, Choraliers, West Singers, Stage Band, Premier Strings, or Color Guard will need to audition in the spring.

ELIGIBILITY

In order to be eligible for Kansas State High School Activities Association events, a student must be currently enrolled in and passing five classes and have passed five classes the preceding semester. Some examples of KSHSAA activities are sports, cheerleading, debate, music, and dance team.

CREDIT / NO CREDIT CLASSES

Any student who is enrolled in a full schedule may elect to take one of those subjects on a credit/no credit basis.

Students who plan to take a class on the credit/no credit basis must indicate their decision in writing to their division office no later than the sixth week of the semester.

A maximum of three units taken on the credit/no credit plan may be counted toward graduation.

Any course used to meet NCAA or Board of Regents requirements cannot be taken credit/no credit.

GRADE ADVANCEMENT

Topeka West High School has a policy regarding units earned and grade advancement. This policy is based upon the current requirement that a student earn 26 units in order to graduate from the Topeka Public Schools. A unit is earned for each carried subject successfully for a school year or the equivalent. The policy is as follows:

A freshman must have earned (6) units to be considered a sophomore for the next school year.

A sophomore must have earned (13) units to be considered a junior for the next school year.

A junior must have earned (18) units to be considered a senior for the next school year.

A senior must have earned (26) units by the end of the second semester to participate in the graduation ceremony.

HONOR ROLL

To be eligible for any Honor Roll listing, students must receive at least five letter grades (A, B, or C). Grades are computed on a weighted scale.

At the conclusion of each quarter (except fourth):

An Honor Roll list will be displayed on campus and published in the *West Word*. Students who achieve a grade point average of 4.0 are designated "Champions". Those who earn a 3.50 - 3.99 grade point average are designated as "Challengers". Students earning a 3.00-3.49 are designated as "Chargers".

RANK IN CLASS

Rank in class will be determined after each semester for students using both the traditional and weighted grade point averages (GPA).

The traditional GPA will use the following system—

A = 4 pts., B = 3 pts., C = 2 pts., D = 1 pt., F = 0 pts.

The weighted GPA will use the following system—

A = 5 pts., B = 4 pts., C = 3 pts., D = 2 pts., F = 0 pts.

The weighted GPA will be used to determine the top 20% of the graduating class and the top student in the class, as well as scholarship recipients. Weighted grade points will be assigned only to the courses listed below:

AP Music Theory	Pre-AP U.S. History
AP English Literature	AP U.S. History 1 & 2
AP European History	Honors World History
AP Biology	Honors U.S. Government
AP Chemistry	Honors Biology
AP Physics B	Honors Geometry
AP Spanish Language	Honors Algebra 2
Spanish 5	Honors Trigonometry & Pre-Calculus
French 4 & 5	Honors English 9
German 4 & 5	Honors English 10
AP Calculus AB	Honors English 11
AP Calculus BC	Debate 4
AP Studio Art	

NATIONAL HONOR SOCIETY

Topeka West juniors and seniors are eligible for membership in National Honor Society. Students must have at least a 3.4 grade point average on a weighted scale and demonstrate the qualities of leadership, character and service. Information forms are mailed to all students who qualify academically. This is done at designated times of the year-- juniors in January and seniors in September. Details regarding criteria and the application process are in the Topeka West Student-Parent Handbook.

ACADEMIC LETTER

Students maintaining exemplary grade point averages will be awarded academic letters at the annual Academic Awards Program in May.

To qualify for an academic letter: 1) students must be in at least their fourth semester of attendance at Topeka West, and 2) students must have a weighted grade point average of 3.50 or higher.

Students initially receive a letter and a lamp of learning pin. In subsequent years, students who maintain the 3.50 grade point average receive a bar to place on their letter.

TESTING

ACT WORK KEYS

The ACT Work Keys tests are required of all ninth graders. The tests are *Reading for Information* and *Applied Mathematics*. Passing these tests is required to meet the district graduation standards. Only those students who pass these tests as well as complete all of the Topeka West graduation requirements will be tendered a diploma.

LEARNING STYLES INVENTORY

In an attempt to accommodate various learning styles, Topeka West High School has implemented a Roger Taylor strategy for differentiated learning. Each freshman is given a learning styles inventory in August to determine his or her learning styles. Teachers will use these inventories to match students with projects and assignments, which are drawn from a list of research-based possibilities. Teachers at Topeka West are knowledgeable about these styles and have been trained to determine the appropriateness of each assignment. The styles of learning, which can be found at www.berquis.co.nz/abiator/lsi, are linguistic, logical-mathematical, spatial, bodily-kinesthetic, musical, interpersonal, and intrapersonal.

CAMPUS ORIENTATION

FRESHMAN MENTORING

The Boomerang Project/Mentor Leadership Initiative, which is designed to help freshmen make the transition into high school, is comprised of five main program components:

Freshman Orientation: The first day of their high school experience is for freshmen only. Trained sophomore, junior and senior mentors, who will work with freshmen throughout the year, facilitate a series of activities to make freshmen feel welcome and connected to Topeka West. Students will become familiar with the campus as they learn about the academic and personal/social support they can expect to receive at West.

Academic Follow-up Sessions: Mentors lead Follow-up Sessions during Charger Time every Wednesday. The topics and activities are designed to educate and provide insight to the specific tools needed to be successful in school.

Social Follow-ups: These activities provide a social setting for Boomerang Mentors and freshmen to connect and build relationships outside the classroom.

Leader Initiated Contacts: These contacts happen when Boomerang Mentors are called upon to step up on their own volition to contact and/or advise freshmen throughout the year.

Mentor Leadership Class: After being selected in the spring, all Boomerang Mentors are enrolled in this class during the fall semester. Mentors learn the mentoring curriculum, practice classroom strategies and techniques, and consult with peers. The course content is aligned with many of the Kansas curricular standards and benchmarks for Counseling.

CLUB CARNIVAL

Topeka West offers a variety of clubs for students. Club Carnival is an annual event that allows students the opportunity to join clubs and/or gather more information about them. This event is usually held from 4:30 to 6:30 P.M. on Wednesday of the second week of school. There is usually a StuCo dance following from 6:30 to 8:30.

CLUBS AND ORGANIZATIONS

Academic Bowl	MACESA	Spanish Club
Art Club	Math Club	Spirit Club
FBLA Club	MAYO	Student Council
First Priority	Model UN	Teachers of Tomorrow
French Club	Multicultural Club	Theater/Drama
German Club	SADD	Zeitgeist

ABSENCES

Parents must notify their student's division office within 24 hours of an absence. Phone calls are preferred, though notes will be accepted.

PERMISSION TO LEAVE CAMPUS

Students leaving campus during school hours must first obtain a pink pass from their division office or the absence will not be excused.

LUNCH TIME

Freshmen are prohibited from leaving campus for lunch. If caught off campus during lunch time, they will receive a Detention.

GUIDANCE DEPARTMENT

Based on the Kansas Comprehensive Guidance Model, school counseling addresses three essential student components: Personal/Social, Academic, and Career Counseling. School counseling is comprehensive in scope, preventive in design, and developmental in nature. The program is designed to ensure that all students benefit from participating. Here is a list of some examples of guidance activities:

- Provide guidance curriculum programs for all grades.
- Monitor academic progress in conjunction with the Extended Learning Center.
- Provide credit checks for all juniors and seniors.
- Provide information on graduation requirements, Qualified Admissions, NCAA Clearinghouse, and State of KS Regents Scholars.
- Coordinate all enrollment.
- Provide standardized testing and postsecondary testing.
- Provide assistance in transition to college, work military, and technical schools.
- Promote student recognition.
- Coordinate post-secondary applications, recommendation letters, scholarships, and financial aid information.
- Coordinate summer school enrollment.
- Provide crisis intervention, mediation, and advocacy services.
- Provide community service opportunities.
- Provide students internship experiences.

ART

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
4060	Survey Fine Arts	9, 10, 11, 12	Fall/Spring	1/2
4070	Design	9, 10, 11, 12	Fall/Spring	1/2
4072	Art Selves	9, 10, 11, 12	Fall/Spring	1/2
4077	Graphic Design 1	9, 10, 11, 12	Spring	1/2
4100	Drawing 1	9, 10, 11, 12	Spring	1/2
Design is a prerequisite for all other art classes. Survey of Fine Arts and Art Selves do not have any prerequisites.				

BUSINESS

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
2040	Introduction to Business	9, 10, 11, 12	Fall/Spring	1/2
2041	Keyboarding 1	9, 10, 11, 12	Fall/Spring	1/2
2042	Computerized Document Processing	9, 10, 11, 12	Fall	1/2
2049	Integrated Computer Applications	9, 10, 11, 12	Spring	1/2
Keyboarding 1 or Computerized Document Processing is a prerequisite for Integrated Computer Applications.				

FAMILY AND CONSUMER SCIENCES EDUCATION

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
2230	Textiles and Apparel	9, 10, 11, 12	Fall	1/2
2235	Advanced Textiles and Apparel	9, 10, 11, 12	Spring	1/2
2251	Nutrition and Meal Planning 1	9, 10, 11, 12	Fall/Spring	1/2
2252	Nutrition and Meal Planning 2	9, 10, 11, 12	Spring	1/2
2321	Career and Life Planning	9, 10	Fall/Spring	1/2

Nutrition and Meal Planning 1 is a prerequisite for Nutrition and Meal Planning 2.
 Textiles and Apparel is a prerequisite for Advanced Textiles and Apparel.

LANGUAGE ARTS

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
Composition				
3441	Honors English 9	9	Year	1
3450	English 9	9	Year	1
Reading				
3119	Literacy Workshop 1	9, 10	Fall	½
3120	Literacy Workshop 2	9, 10	Spring	½
Journalism				
3711	Journalism 1	9, 10, 11, 12	Fall	½
3712	Journalism 2	9, 10, 11, 12	Spring	½
Speech Arts				
3730	Speech	9, 10, 11, 12	Fall/Spring	1/2
3735	Forensics	9, 10, 11, 12	Spring	1/2
3741	Novice Debate	9, 10, 11, 12	Fall	1/2
Theater Arts				
3756	Theater Appreciaton	9, 10, 11, 12	Fall/Spring	1/2
Literature				
3630	Sports Literature	9, 10, 11, 12	Fall/Spring	1/2

MATHEMATICS

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
5102	Algebra A / Algebra B	9	Year	2
5110	Algebra	9, 10, 11, 12	Year	1
5110H	Algebra (Everyday)	9	Fall	1
5125	Geometry	9, 10, 11, 12	Year	1
5154	Honors Geometry	9, 10	Year	1
5154H	Honors Geometry (Everyday)	9	Spring	1

SUGGESTED MATHEMATICS COURSE SEQUENCE

Algebra (Fall) Honors Geometry(Spring) (Both meet Everyday)	Honors Algebra 2	Honors Trigonometry/ Pre-calculus	AP Calculus A.B.
Geometry	Algebra 2	Functions, Statistics, and Trigonometry	College Algebra Pre-calculus
Algebra	Geometry	Algebra 2	Functions, Statistics & Trigonometry
Algebra A / Algebra B	Geometry A / Geometry B	Algebra 2	Functions, Statistics & Trigonometry

MUSIC

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
4344	Charger Band	9, 10, 11, 12	Year	1
4347	Stage Band	9, 10, 11, 12	Year	1
4365	Instrumental Ensemble	9, 10, 11, 12	Semester or Year	½ or 1
4369	Strings	9, 10, 11, 12	Year	1
4373	Premier Strings	9, 10, 11, 12	Year	1
4383	Concert Choir	9, 10, 11, 12	Year	1
4387	Charger Chorus (Male & Female)	9, 10, 11, 12	Fall/Spring	1/2
4393	Choraliers	9, 10, 11, 12	Year	1

PHYSICAL EDUCATION

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
6510	Physical Dimensions of Health	9, 10, 11, 12	Year	1

SCIENCE

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
5640	Biology	9, 10, 11, 12	Year	1
5644	Honors Biology	9, 10, 11, 12	Year	1

SOCIAL STUDIES

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
6100	World History	9	Year	1
6104	Honors World History	9	Year	1

TRADE AND INDUSTRY

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
2430	Introduction to Industrial Technology	9, 10, 11, 12	Fall	½
2435	Drafting (Architectural/Mechanical)	9, 10, 11, 12	Spring	½

WORLD LANGUAGES

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
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3841	French 1	9, 10, 11, 12	Year	1
3851	German 1	9, 10, 11, 12	Year	1
3891	Spanish 1	9, 10, 11, 12	Year	1

MISCELLANEOUS

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
1321	Army ROTC	9, 10, 11, 12	Year	1
1391	Stagecraft 1	9, 10, 11, 12	Year	1

SPECIAL EDUCATION — May be enrolled in with Teacher's Permission ONLY

COURSE NUMBER	COURSE	GRADE PLACEMENT	SEMESTER	UNIT
8705	Reading Improvement	9, 10, 11, 12	Fall	½
8706	Reading Improvement 2	9, 10, 11, 12	Spring	½
8707	Strategic Reading	9, 10, 11	Year	1
8712	Mathematics	9, 10, 11, 12	Year	1
8713	Applied Math	9, 10, 11, 12	Year	1
8714	Intro to Algebra	9, 10, 11, 12	Year	1
8716	Language Arts (English)	9, 10, 11, 12	Year	1
8718	World History	9, 10	Year	1
8724	Independent Skills	9, 10, 11, 12	Semester	½
8726	Study Skills	9, 10, 11, 12	Fall/Spring	½
8730	Personal Development	9, 10, 11, 12	Semester	½
8734	Biology	9, 10, 11, 12	Year	1
8740	Communication Skills	9, 10, 11, 12	Fall/Spring	1/2
8744	Algebra	9, 10, 11, 12	Year	1
8746	Keyboarding	9, 10, 11, 12	Fall	1/2
8747	Integrated Computer App.	9, 10, 11, 12	Spring	1/2

COURSE DESCRIPTIONS

Basic material costs of courses will be covered by the district. However, additional costs for projects or required attire may occur in some classes. Contact the Department Chair for details.

Army JROTC is the nation's premier character education and leadership training program. Recognized by the U.S. Department of Education for its exceptional curriculum, the JROTC Program trains young men and women to be better citizens for this nation. Cadets may take four years of JROTC in High School and learn leadership, health and wellness, financial planning, constitutional law, and numerous other topics. The program is administered by retired officers and NCOs of the Army. Cadets may take all four years of JROTC and have no military obligation whatsoever.

1321 LEADERSHIP EDUCATION TRAINING LEVEL 1 (LET 1) (9, 10, 11, 12) Year Cadets focus on basic leadership skills, constitutional law, learning the Army uniform and military customs and courtesies. Students completing this first year successfully will receive one elective credit and be eligible for enrollment in the LET 2 program.

1391 STAGECRAFT 1 (9, 10, 11, 12) Year
This course trains students in basic stagecraft techniques of scenery design and construction. Students may be asked to crew assemblies and plays as part of their laboratory experience. Some night assignments at plays and other productions are required.

1415 ACADEMIC SUPPORT Prerequisite: Referral from Division Administrator or Counselor
Academic Support requires referral from the student's division administrator or counselor, the student's willingness to set personal goals, sign an academic performance contract, and complete course work in all classes. Students will not receive credit for this course. Only with the approval of the division administrator and counselor will students be assigned for the purpose of credit recovery.

2040 INTRODUCTION TO BUSINESS (9, 10, 11, 12) Fall/Spring
This course introduces students to the world of business. The course is an overview of the business functions including accounting, business ownerships, economics, finance, human resources and risk management. This course prepares students for enrollment into advanced business courses. In addition, students will develop business knowledge and skills for use in everyday life.

2041 KEYBOARDING 1 (9, 10, 11, 12) Fall/Spring
This course is designed to teach students the "touch" method of operating the alpha/numeric keyboard. Students develop acceptable speed and accuracy levels and learn proper formatting of documents that are used in every day life as well as in a business office.

2042 COMPUTERIZED DOCUMENT PROCESSING (9, 10, 11, 12) Fall/Spring
This advanced course is for students who can already key at a proficient rate (30+ gross words per minute). Students will build speed and accuracy; gain proficiency on the ten-key numeric pad; use decision-making skills to evaluate formats for everyday documents, as well as documents used in the business office; and apply their advanced keyboarding skills to "real-life" situations to produce documents.
Prerequisite: Placement Quiz or Teacher Placement

2049 INTEGRATED COMPUTER APPLICATIONS (9) Fall/Spring
This course introduces students to computer application software and emphasizes hands-on learning experiences on the computer. Topics include word processing, spreadsheet, database, presentation software, and Internet activities. Students will be expected to demonstrate workplace skills and do career activities.
Prerequisite: Keyboarding 1 or Computerized Document Processing

2230 TEXTILES AND APPAREL (9, 10, 11, 12) Fall
This course is designed for students with little or no in clothing construction. Students will study basic construction techniques. Students must be responsible for purchasing their own sewing equipment, fabric, and pattern for their projects. There will be an emphasis on possible career choices.

2235 ADVANCED TEXTILES AND APPAREL (9, 10, 11, 12) Spring

and format, and career opportunities. Topics covered include photography, advertising, and public relations. **Prerequisite: Journalism 1**

- 3730** **SPEECH** (9, 10, 11, 12) Fall/Spring
This course focuses on the fundamental principles and practices of oral communication. Students will explore basic construction and presentation techniques by developing and performing speeches to inform, entertain, and persuade. Each student will make a minimum of four presentations including at least one speech of at least six minutes.
- 3735** **FORENSICS** (9, 10, 11, 12) Spring
Contest forensics provides an opportunity for students interested in speech and drama to improve their skills through participation in speech contests. Some performance will be done outside class for civic organizations in the city. This course fulfills the speech and fine arts requirements. Students should expect to commit between 3-5 hours per week outside of class.
Prerequisite: Student must have passed 5 classes the previous semester to meet KSHSAA requirements
- 3741** **NOVICE DEBATE** (9, 10, 11, 12) Fall
A beginning course for students interested in participating in extra-curricular debate activities. Students learn the fundamentals of debate and research skills in preparation for debating national high school debate topic at tournaments throughout the state. This course fulfills the speech and fine arts requirements. Students should expect to commit between 3-5 hours per week outside of class.
Prerequisite: Student must have passed 5 classes the previous semester to meet KSHSAA requirements
- 3756** **THEATRE APPRECIATION** (9, 10, 11, 12) Fall/Spring
An introductory course to the appreciation of theatre, this class provides a broad overview of the many elements of production. These may include theatre history, dramatic literature, theatre etiquette, makeup, basic stagecraft, musical theatre, and theatrical terminology. Students with an interest in theatre are advised to take this course first.
This course does not fulfill the Speech or Fine Arts requirement.
- 3841** **FRENCH 1** (9, 10, 11, 12) Year
This course is an introduction to the French language and culture with an emphasis on vocabulary development, idiomatic expressions, correct spelling and pronunciation, basic sentence construction, and career application.
- 3851** **GERMAN 1** (9, 10, 11, 12) Year
This course is an introduction to the German language and culture with an emphasis on vocabulary development, idiomatic expressions, correct spelling, pronunciation, basic sentence construction, and career application.
- 3891** **SPANISH 1** (9, 10, 11, 12) Year
This course is an introduction to the Spanish language and culture with an emphasis on vocabulary development, idiomatic expressions, correct spelling, pronunciation, basic sentence construction, and career application.
- 4060** **SURVEY OF FINE ARTS** (9, 10, 11, 12) Fall/Spring
This course is designed for students who may be interested in the skill/performance related to fine arts courses and will provide an overview of the arts and increase the awareness of one's own creativity and appreciation for the fine arts historically and in the present. Emphasis is in recognizing the elements of the visual arts, music, literature, dance and drama. Students will explore the process of analyzing and evaluating arts and become more aware of criteria to be considered in selecting a given piece of art, music, literature, dance and drama.
- 4070** **DESIGN** (9, 10, 11, 12) Fall/Spring
This course introduces students to the elements and principles of the Visual Arts/Design. The students will understand and apply a variety of art media, techniques, and processes. The elements—color/value, line, shape, space, form, and texture—are used together to build successful design projects in two-dimensional and three-dimensional forms.

Prerequisite: Placement Examination

- 5110** **ALGEBRA** (9, 10, 11, 12) Year
This is a first year Algebra course. Topics include variable representation, properties of equations and inequalities, and graphical and statistical representation. This course is a foundation for all other math courses and a requirement for all college bound students.
Prerequisite: Placement Examination
- 5110H** **ALGEBRA** (EVERYDAY 1.0 credit) (9) Semester
This is a first year Algebra course that meets everyday for one semester. Students who enroll in this course are expected to enroll in second semester 5156H. Completion of these two courses will allow freshmen an opportunity to accelerate their study of mathematics. Topics include variable representation, properties of equations and inequalities, and graphical and statistical representation.
Prerequisite: Placement Examination
- 5154H** **HONORS GEOMETRY** (EVERYDAY 1.0 credit) (9) Semester
This second semester course is to be taken after completion of first semester Algebra (#5110H). The course is a study of Euclidean space with an emphasis on formal proofs. Topics include coordinate geometry, transformations, measurement formulas, and inductive and deductive reasoning.
Prerequisite: Algebra (Everyday)
- 5125** **GEOMETRY** (9, 10, 11, 12) Year
This course is a study of geometric concepts and their applications. Topics include coordinate geometry, transformations, measurement formulas, and an introduction to geometric proofs using lines, triangles, polygons, and circles. **Prerequisite: Algebra or Placement Examination**
- 5154** **HONORS GEOMETRY** (9, 10) Year
This course is a study of Euclidean space with an emphasis on formal proofs. Topics include coordinate geometry, transformations, measurement formulas, and inductive and deductive reasoning. Enrollment will be determined by a placement test. **Prerequisite: Algebra**
- 5640** **BIOLOGY** (9, 10) Year
This survey course involves the study of living things. The processes and methods of science are emphasized with laboratory work. Topics include characteristics of life, cell structure and function, genetics and cell division, plant and animal structure and function, and ecological relationships.
- 5644** **HONORS BIOLOGY** (9, 10) Year
This accelerated course provides students who are college-bound or who have a special interest in biology with an in-depth look at biology. Topics include the scientific method, cellular and molecular biology, microbiology, genetics, plants, animals, human anatomy and physiology, and ecology.
- 6100** **WORLD HISTORY** (9, 10, 11, 12) Year
This course focuses on world history and cultural geography. The history of the world's major culture areas will be studied in depth from Renaissance to the present. Physical and cultural geography will be integrated into the history curriculum.
- 6104** **HONORS WORLD HISTORY** (9) Year
This course treats world history topics in depth and requires extensive outside reading. In addition to regular class work, students will complete major projects. Assessment will concentrate on essays, book reviews, interpretation of primary sources, and presentations. This class is geared toward helping prepare students for more advanced classes. Geography will remain an integral part of the course but will be viewed from a more historical perspective. Students are encouraged to participate in Model U.N.
- 6510** **PHYSICAL DIMENSIONS OF HEALTH** (9, 10, 11, 12) Year
This course provides students with the knowledge and skills needed to engage in a physically active, healthy lifestyle throughout life. Topics include health-related fitness, lifetime physical activities, health/wellness concepts and skills.

TOPEKA WEST HIGH SCHOOL ATHLETIC & ACADEMIC PROGRAMS 2008-2009

Fall Activities

Boys' Cross Country	2 State Qualifiers
Girls' Cross Country	2 State Qualifiers
Girls' Tennis	4 State Qualifiers; 2 nd in City; 2 nd in League, 1 st in Regional, Doubles Team 5 th in State
Girls' Golf	1 State Qualifier

Winter Activities

Boys' Wrestling	5 State Qualifiers; 4 th in State in 171 lb class
Boys' Bowling	2 nd in State
Girls' Bowling	3 rd in State
Scholars' Bowl	2 nd in State

Spring Activities

Boys' Golf	State Qualifying Team
Boys' Tennis	1 Doubles Team State Qualifier; 6 th in State
Girls' Track & Field	16 State Qualifiers 6 th in State High Hurdles; 6 th in State Discus 7 th in State Javelin
Boys' Track & Field	11 State Qualifiers 6 th in State 200 Meters; 7 th in State 4 X 100 Relay 7 th in State 4 X 800 Relay
Forensics	1 National Qualifier 1 st at District National Qualifier 9 State Qualifiers; 3 State Finalists 2 nd in State Lincoln/Douglas Debate 5 th in State in Prose Interpretation 5 th in State in Lincoln/Douglas Debate

TOPEKA WEST HEAD COACHES

FALL SPORTS

CROSS COUNTRY (Girls and Boys)	Donnie Palmer 3121 SW Meadow Lane (14) 273-1048
FOOTBALL	
GOLF (Girls)	Rich Mariani 3527 Summerwood Court (14) 266-0697
SOCCER (Boys)	Chris McGinnis 6826 SW Lewelling Road Auburn, KS 66619 862-0292
TENNIS (Girls)	Kurt Davids 3610 SW Twilight Drive (14) 233-8727
VOLLEYBALL	Julie Miller Lawrence, KS 66045 (785) 865-8894

WINTER SPORTS

BASKETBALL (Boys)	Matt Hundley 3512 SW 35 th Terrace 14) 267-1082
BASKETBALL (Girls)	Melvin Ware 3325 SW Moundview 272-9355
BOWLING	Mike Thompson
WRESTLING	Chris Smith 817-3772
SWIMMING (Boys)	Andrea Frey 2512 SW Hillcrest (14) 272-8910

SPRING SPORTS

SWIMMING (Girls)	Andrea Frey 2512 SW Hillcrest (14) 272-8910
BASEBALL	Brett Cowdin 1606 SE 37 th Street (09) 267-5787
SOFTBALL	Kurt Lohse
GOLF (Boys)	Rich Mariani 3527 Summerwood Court (14) 266-0697
TENNIS (Boys)	Kurt Davids 3610 SW Twilight Drive (14) 233-8727
SOCCER (Girls)	Chris McGinnis 6826 SW Lewelling Road Auburn, KS 66619 862-0292
TRACK (Girls)	John Lewis 266-4121
TRACK (Boys)	Chris Perry 4851 SW Commanche Road (14)

TOPEKA WEST SPORTS INFORMATION FALL SPORTS

CROSS COUNTRY (Co-ed): Cross country is a co-ed fall sport. In competition, girls run either two miles or 4,000 meters, and boys run 5,000 meters. Workouts for this sport usually range from 2-8 miles per day with the average being between 5 and 6. Cross country is an excellent conditioner for the winter sports of basketball, wrestling, and swimming. Also, running is a healthy lifetime activity. The cross country season begins with an optional running camp at Lake Pomona. The dates for this camp have not yet been determined. The head coach for cross country is Donnie Palmer. He can be reached at the address or phone number on the accompanying page. If you indicate an interest in cross country by responding on the attached form, you will receive additional information during the summer. Practice starts August 17.

FOOTBALL (Boys): All participants involved in Topeka West football should condition to be in their best physical shape when practice starts August 17. Summer workouts in June and July and two and a half hour practices every weekday throughout the season are to be expected. Members of the Topeka West football program make football their top priority from the August scrimmages, through Homecoming, to the final game in November. If you indicate an interest in football, summer workout times and practice schedules will be mailed to you this spring.

GOLF (Girls): The girls' golf program at Topeka West is building a strong tradition of good golfers. The team consists of 12-16 players. You do not need to be an expert golfer to play. Practice starts August 17. Contact Head Coach Richard Mariani if interested in playing.

SOCCER (Boys): Soccer is a fall sport for the boys and a spring sport for the girls. Each summer there is a camp held at the end of July. That camp is open to all incoming freshmen and current students at Topeka West. The boys season begins with practice on August 17, and the girls season begins on March 1, 2010. We play one of the toughest schedules in the city with the philosophy that in order to develop the toughest competition is necessary. In the summer boys 16 and older can sign up to play in a league in Manhattan. If you want to become a part of a terrific tradition of excellence and would like to receive more information on boys or girls' soccer, contact Chris McGinnis.

TENNIS (Girls): Lady Charger tennis begins Monday, August 17, at 8:00 a.m. at Kossover Tennis Center and concludes in mid-October. The men's tennis team begins practice in early March and concludes its season in late May. We play a full schedule of varsity and junior varsity meets against schools from nearly every region of the state. There are 12 players on our varsity squad, making up the two varsity teams that play the varsity schedule. Both teams travel and see the same caliber of competition. Cuts will be made to limit the total roster to 24. This limits the number of players on a court at a given time and thereby increases the quality of practice and instruction. Twelve players make up the junior varsity squad and are given many opportunities to compete either in freshman or junior varsity meets. The head coach for both boys' and girls' tennis is Kurt Davids. He can be reached at the address or phone number on the accompanying page.

VOLLEYBALL (Girls): The Lady Charger volleyball team will start practice on August 17. Because of limited facilities, it is possible that cuts will have to be made. Competition occurs on three levels: varsity, junior varsity, and freshmen. Usually, about 18-20 girls are kept for the varsity/JV squads and an equal number of freshmen. The season lasts until early November. The team practices from 3:15 to about 6:00 p.m. every day of the school week and some Saturdays. Games are 5:00 p.m. to 10:00 p.m. one to two times a week. In October, there are tournaments every Saturday of the month. Volleyball is a great sport. The tournaments and practices build lasting friendships. The head coach is Julie Miller. She can be reached at the

address or phone number on the accompanying page.

TOPEKA WEST SPORTS INFORMATION WINTER SPORTS

BASKETBALL (Boys): This sport is for you if you like to pound the wooden floor and bomb from 3-point land! The Topeka West Chargers men's basketball program begins practice in mid-November and the season ends in early March. Practices are after school or evenings and most Saturdays for about two hours. The varsity, junior varsity, and freshmen play a tough schedule of 20 regular season games while the sophomores play in a tournament. With three different squads, freshman, junior varsity, and varsity, you have a great opportunity to show your stuff whether you're short or tall. A Topeka West-only basketball camp is held each summer, but the dates have not yet been established. Information regarding the dates and times for this camp will be provided to the middle school by head coach Matt Hundley.

BASKETBALL (Girls): High school basketball, especially at the 5A level, is taken very seriously and takes a tremendous amount of hard work and time commitment, but it's worth every minute if you love the sport and take pride in the Topeka West tradition. The season lasts from mid-November to early March. Practices are every day after school or evenings and most Saturdays and holidays. The JV and Varsity play a 21 to 25 game season and the Freshmen play 20 games. Playing basketball can give you a chance to make new friends and be a part of a state championship tradition. Information on a team camp during the summer will be forthcoming. If you have any questions, contact Coach Melvin Ware.

BOWLING (Boys & Girls): Bowling was added as a KSHSAA sport at Topeka West in 2005-06. Our home bowling facility is West Ridge Lanes. Try-outs are held for a one-week period in December, and practices start on January 1. The bowlers participate in a 10-date season, with the State Tournament held during the first week-end in March. If you have any questions, you may contact Coach Mike Thompson.

SWIMMING AND DIVING (Boys): Swimming and diving has been an increasingly popular sport at Topeka West. The boys compete in the winter, and the girls in the spring. Informational meetings will be held a couple of weeks before each season begins. Practices are held at Hummer Sports Park from 3:30-5:00 p.m., Monday through Friday. Workouts range from 1-4 miles per day depending upon ability. No prior swimming or diving experience is necessary and anyone interested is encouraged to participate. Swimming is a lifetime sport, combining an aerobic low-impact workout with the benefits of strength training and flexibility. It is a great conditioner for any other sport. Students may compete in swimming only, or diving only, or may opt to do both during a meet. The head coach for swimming and diving is Andrea Frey. She can be reached at the address and phone number on the accompanying page. Thanks and hope to see you at the pool come next year!

WRESTLING (Boys): The Charger wrestling season begins in mid-November and ends with the State Tournament at the end of February. Competition exists on three levels; varsity, JV, and Freshman; so all who go out will be able to compete. Cuts have never been necessary. Wrestling is a sport for every body type, be it short, tall, small, or large. Fourteen weight classes ranging from 103 to 285 assure fair and safe competition. Practice sessions are after school from 3:15 to 5:30 every day and from 9:00 to 11:30 during the last five days of Christmas break. Practices include group and individual drilling of moves, weight training, conditioning, stretching, overspeed, and resistance training. Wrestling is a tremendous sport that offers much to its participants with numerous types of rewards, not to mention the personal satisfaction of winning on your own. To be successful it will take a good work ethic, quality practice time, and teamwork on everybody's part. This is not a part-time sport; it takes a commitment, but if you are the kind of athlete who pursues outstanding individual achievement and wants to become a

team leader, then Charger Wrestling should be your choice. Contact Coach Chris Smith if you have questions.

TOPEKA WEST SPORTS INFORMATION SPRING SPORTS

BASEBALL (Boys): Baseball at Topeka West has been a popular addition to the spring sports schedule. Practice begins early March and lasts through the end of May. Practice occurs after school for approximately two hours. The team will play 10 double-headers, both at the varsity and junior varsity level. Contact Coach Bret Cowdin if you have any questions.

GOLF (Boys): The boys' golf program at Topeka West has a standing tradition of producing quality golfers. The program is recognized as one of the strongest in the State. The team consists of 12-16 golfers. Practice starts March 2. Contact Head Coach Richard Mariani if interested in playing.

SOCCKER (Girls): See Boys' Soccer under fall sports.

SOFTBALL (Girls): Fast pitch softball is played at the Varsity and Junior Varsity level. The Topeka West schedule is very competitive consisting of 10 doubleheaders. Tryouts begin in early March with practices being scheduled Monday through Saturday. All eligible girls are encouraged to try out. Teams are chosen on the basis of playing ability, knowledge of fast pitch strategy, work ethic, and commitment. Kurt Lohse is the head coach.

SWIMMING AND DIVING (Girls): See boys' swimming and diving under Winter sports.

TENNIS (Boys): See Girls' Tennis under fall sports.

TRACK AND FIELD (Boys): The Track and Field program at Topeka West has a very successful history and is greatly respected state-wide. Regardless of skill or experience, there are no cuts and every member of the team is given ample opportunity to compete. No freshman with an honest desire to participate in track and field should feel the least bit intimidated by the strong tradition at West. Most athletes have the opportunity to compete in up to eight meets during the March through May season, plus regional and state for those who qualify. Most freshmen and sophomores compete in meets designated for underclassmen, so it's not hard to be competitive. The fact that track and field consists of such a wide range of events provides opportunities for athletes with many different abilities. There are different coaches for each specialized event, so the athlete can get some very personalized instruction in his or her particular activity. Unlike middle school, it is not required that the athlete compete in both a track event and a field event. As with most extra-curricular activities, track and field also provides nice social experiences. Although it is an individual sport, there is a strong team spirit that everyone feels a part of regardless of his own ability or success. This spirit is what makes track and field at Topeka West so much fun and also what has made the team so successful through the years. Contact Head Coach Chris Perry if you have questions.

TRACK AND FIELD (Girls): Track and field is a spring sport. Girls can compete in a maximum of four events per meet. The running event ranges from 100 meters to 3200 meters. The relays you can run are the 4 x 100, 4 x 400, and 4 x 800. Field events are long jump, high jump, shot put, discus, javelin, triple jump, and pole vault. You can do either running events or field events or both. Workouts will vary for each event, but practices last until your event coach's workout is done. This is normally between 4:30-4:45 p.m. Track is an excellent conditioner for the summer and fall sports and many of the events benefit the necessary skills for basketball, volleyball, tennis, softball, soccer, and swimming. The preseason meeting is in November and optional workouts and weight training for those not involved in a winter sport start in November. The first day of practice is March 1, 2010. The head coach for girls' track is John Lewis. He can be reached at the address or phone number on the accompanying page. If you are interested in

running and not involved in a fall sport, you should get involved with the cross country team. The head coach for cross country is Donnie Palmer.

